LIMM SKILLS ACADEMY LTD
Innovation | Creativity | Empowerment

17th March 2020

Dear ALL,

I hope that you are all well.

I would like to take this opportunity to send my huge appreciation for all of your hard work and continued commitment to ensure that you all remain up to date with your course deadlines and unit completions. I know that some of you have been working extra hard to ensure that you are up to date and ahead of your course in the event of the college being closed and to ensure that you can continue to learn whilst at home,should the need arise. At Limms, we have an overall plan to take into account the needs of our staff and our students.

As you know, we intend to do everything in our power to remain open for as long as possible and to continue to offer our sevices to our staff and students for as long as we are permitted. However, we will be following the advice of Public Health England and the Government as the safety, security and health of staff and students is of the highest importance. It is therefore vital that you now follow the new advice regarding self isolation and personal hygiene -https://www.nhs.uk/conditions/coronavirus-covid-19/

Due to this new advice, if you have a high temperature and/or a persistent cough you will need to self-isolate and stay at home for seven days as this is an extremely contagious virus. In this event, please report your absence to the college and note that you will also be required to update the college on your symptoms. During this period, should your symptoms improve you will still need to stay at home. Should you need medical advice please speak to your doctor or phone 111. On return to work/college you will be required to complete a self-certification form. Any other sickness should be reported as normal.

In the meantime you can continue to send in your assignments completed to the relevant person.

Otherwise for further information do not hesitate to contact;
Email;walter@limmskills-academy.com
Tel; 02085562738 or 07876782174.

Please ensure that you look after yourselves during this period.

I know that we will get through this period successfully ensuring that we are working together, achieving for all.

Sincerely,

Limm Skills Academy
Administration

cache nurturing achievement
matrix™ quality standard for information advice and guidance services
ncfe.